

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
REGULAR MEETING
February 27, 2017
MINUTES

The Regular Meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board President at 6:48 p.m. in Room D111 at the J.P. Case Middle School.

Members Present

Jessica Abbott Michael Stager
Sandra Borucki Christopher Walker
Marianne Kenny Anna Fallon

Members Absent

Tim Bart
Dennis Copeland
Laurie Markowski

On the motion of Ms. Borucki, seconded by Ms. Abbott, the meeting was adjourned, unanimously viva voce, at 6:49 p.m. to executive session in Room D111.

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

HIB Hearing

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

The Board returned to public session at 7:25 p.m. in Room B132.

SUPERINTENDENTS REPORT

None

CITIZENS ADDRESS THE BOARD

Marie Corfield, teacher, had a question on the Regulation regarding class trips and students needing medicine. She is concerned with Federal law regarding children with disabilities. Dr. Caulfield explained her understanding. Dr. Kenny noted the Committee will review this again to be sure the Regulation is appropriate.

On the motion of Ms. Abbott, seconded by Mr. Stager, minutes of the Executive Session on February 13, 2017* were approved viva voce.

***Ms. Borucki & Dr. Kenny abstained.**

On the motion of Ms. Abbott, seconded by Mr. Stager, minutes of the Regular Meeting on February 13, 2017* were approved viva voce.

***Ms. Borucki & Dr. Kenny abstained.**

REPORTS OF THE SECRETARY AND TREASURER OF SCHOOL MONIES

The Superintendent of Schools recommends that the Board of Education accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies for the month of January 2017 further certifies that no major account or fund has been over expended in violation of 6A: 23-2.11(b), and that sufficient funds are available to meet the district's known financial obligations for the remainder of the fiscal year 2016-2017.

The School Business Administrator/Board Secretary certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.11(a), as of January 31, 2017. As of these dates, sufficient funds are available to meet the district's known financial obligations for the remainder of school year 2016-2017.

On the motion of Ms. Borucki, seconded by Dr. Kenny, approval was given to accept the Reports of the Secretary and Treasurer of School Monies for the month of January 2017.

Aye: Ms. Abbott Mr. Stager Nay: 0 Abstain: 0
 Ms. Borucki Mr. Walker
 Dr. Kenny Ms. Fallon

PERSONNEL

The next meeting will be March 23, 2017.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

All Personnel items were approved under one motion made by Mr. Stager, seconded by Ms. Borucki.

Certified Staff – Appointments, Resignations & Leaves of Absence

- Approval was given to employ the following leave replacement for the 2016-2017 school year. Fingerprints and health exam required.*

Item	Last Name	First Name	Loc.	Position/Replacing	Effective Date	Salary/Degree/Step	Certification/College
1.	O'Connell	Kelly	CH	Resource Room/ Ashley Totten	March 1, 2017	Sub Per Diem Pay (Day 1-20) \$50,870(prorated)/BA/ Step 1/(Day 21+)	Teacher of the Handicapped/CEAS- Elementary School Teacher/Villanova University

***Mr. Walker abstained.**

- Approval was given for the following staff member to take a leave of absence, as follows:*

Item	Last Name	First Name	Loc.	Position	Leave	Anticipated Dates
1.	Schuddeboom	Jake	CH	Grade 4 Teacher	Medical	February 23, 2017-March 3, 2017-Paid Time Off

***Mr. Walker abstained.**

- Approval was given to amend the following motion from January 30, 2017:*

to confirm the following staff members to take a leave of absence as follows:

Item	Last Name	First Name	Loc.	Position	Leave	Anticipated Dates
2.	Yoos	Dorothy	CH	Stretch	Medical	December 7, 2016-January 3, 2017 January 4, 2017-March 21, 2017-FMLA

to read:

Item	Last Name	First Name	Loc.	Position	Leave	Anticipated Dates
2.	Yoos	Dorothy	CH	Stretch	Medical	December 7, 2016-January 3, 2017 January 4, 2017-February 23, 2017-FMLA

***Mr. Walker abstained.**

Return date altered

- Approval was given to amend the following motion from January 30, 2017:*

to confirm the voluntarily transfer of Erin McNamara, 1.0 Reading Recovery Teacher at Copper Hill School, to .6 Reading Recovery and .4 Stretch Teacher at Copper Hill School, effective January 12, 2017 through March 22, 2017. Effective March 23, 2017, Erin McNamara will return to her 1.0 Reading Recovery Teacher position at Copper Hill School.

to read:

to confirm the voluntarily transfer of Erin McNamara, 1.0 Reading Recovery Teacher at Copper Hill School, to .6 Reading Recovery and .4 Stretch Teacher at Copper Hill School, effective January 12, 2017 through February 22, 2017. Effective February 23, 2017, Erin McNamara will return to her 1.0 Reading Recovery Teacher position at Copper Hill School.

***Mr. Walker abstained.**

5. Approval was given to appoint the following mentors for the 2016-2017 school year.

Item	Mentor	Mentor's Location	Novice Teacher	Stipend
1.	Erin McNamara	CH	Meagan Griffith	\$550 (prorated)
2.	Elizabeth Roll	JPC	Brittany Ksiezopolski	\$550 (prorated)
3.	Marybeth Madlinger	RFIS	Katherine Finch	\$550 (prorated)

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

6. Approval was given for the following staff member to take a leave of absence, as follows:

Item	Last Name	First Name	Loc.	Position	Leave	Anticipated Date(s)
1.	Assuncao	Jacqueline	JPC	10-Month Secretary	Medical	March 10, 2017-March 24, 2017-Paid Time Off

7. Approval was given to confirm the following staff member to take a leave of absence, as follows:

Item	Last Name	First Name	Loc.	Position	Leave	Anticipated Date(s)
1.	Trecozzi	Catherine	BS	Cafeteria Aide	Family Medical	February 21, 2017-March 13, 2017-Paid Time Off March 14, 2017-April 30, 2017-FMLA/Unpaid

All Staff – Additional Compensation

8. Approval was given to employ the following staff members for additional compensation during the 2016-2017 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Boelhouwer	Peter	JPC	Coach-Varsity Baseball	132	\$30.62/hr.
2.	Colacicco	Nicholas	JPC	Coach-Varsity Girls Lacrosse	132	\$30.62/hr.
3.	Kosensky	Matthew	JPC	Coach-JV Baseball	108	\$30.62/hr.
4.	Lyman	Margaret	JPC	Coach-JV Softball	108	\$30.62/hr.
5.	Shirvanian	Daniel	JPC	Coach-Varsity Softball	132	\$30.62/hr.
6.	Tamburino	Megan	JPC	Coach-JV Girls Lacrosse	108	\$30.62/hr.
7.	Alexanderson	Karin	RH	Spring Concert-Director	2	\$30.62/hr.
8.	Hopkins	Kenneth	RH	Spring Concert Chaperones	2	\$30.62/hr.
9.	Marino	Jennifer	RH	Spring Concert Chaperones	2	\$30.62/hr.
10.	Blanchard	Joey	BS	Parent meeting	1	Hourly
11.	Colonna	Rachel	BS	Parent meeting	1	Hourly
12.	Finch	Katherine	RFIS	Parent meeting	1	Hourly
13.	Kellett	Ashley	JPC	Parent meeting	1	Hourly

Aye: Ms. Abbott Mr. Stager Nay: 0 Abstain: Mr. Walker 1-4
 Ms. Borucki Mr. Walker
 Dr. Kenny Ms. Fallon

FINANCE

The next meeting will be March 8, 2017.

All Finance items were approved under one motion made by Dr. Kenny, seconded by Ms. Borucki.

1. Approval was given of the attached transfer list from January 18, 2017 to February 17, 2017.
2. Approval was given of the attached bill list for the month of February totaling \$3,075,023.52.
3. Approval was given to cancel the following outstanding warrant checks:

Item	Date	Check #	Amount
1.	09/21/15	31408	\$ 24.90
2.	10/26/15	31658	\$ 225.00
3.	11/23/15	31812	\$ 700.00
4.	05/23/16	32734	\$1,000.00
5.	06/27/16	32995	\$ 86.73

4. Approval was given to amend the motion of February 13, 2017:

to purchase the following item that exceeds the \$40,000 bid threshold using a State Contract.

Item	Quantity	Description	Total Cost	Vendor
1.	1	2017 Ford Explorer 4WD	\$24,708	Beyer Ford
2.	1	2017 Ford F-450 4WD Regular Cab Truck	\$30,482	Beyer Ford

to read:

Item	Quantity	Description	Total Cost	Vendor
1.	1	2017 Ford Explorer 4WD	\$24,708	Beyer Ford
2.	1	2017 Ford F-450 4WD Regular Cab Truck	\$40,244	Beyer Ford

Includes specialized equipment

Aye: Ms. Abbott Mr. Stager Nay: 0 Abstain: 0
 Ms. Borucki Mr. Walker
 Dr. Kenny Ms. Fallon

POLICY

The next meeting will be March 28, 2017.

The Policy item was approved under one motion made by Dr. Kenny, seconded by Ms. Borucki.

1. Approval was given to present the following new policies and regulations for second reading and adoption, as attached:
 - a. R 2312 Class Size
 - b. R 2340 Field Trips
 - c. R 2415 Title I Services (M)
 - d. R 2415.20 No Child Left Behind Complaints (M)
 - e. P 2415.30 Title I - Educational Stability for Children in Foster Care (M)
 - f. P 2418 Section 504 of the Rehabilitation Act of 1973 -- Students (M)
 - g. R 2418 Section 504 of the Rehabilitation Act of 1973 -- Students (M)

***Ms. Voorhees noted that policies are all reviewed by the Strauss Esmay attorneys. Dr. Kenny will review these again in the next Policy Committee Meeting.**

Aye: Ms. Abbott Mr. Stager Nay: 0 Abstain: 0
 Ms. Borucki Mr. Walker
 Dr. Kenny Ms. Fallon

SPECIAL SERVICES

All Special Services items were approved under one motion made by Ms. Abbott, seconded by Mr. Stager.

1. Approval was given to confirm the transfer of the following Teacher Assistant, contracted through Hunterdon County Educational Services Commission, for the 2016-2017 school year as follows:

Item	Last Name	First Name	From: Loc./Position	To: Loc./Position/Replacing	Effective Date
1.	Heldt	Lorraine	CH/Multiple Disabilities	JPC/Grade 7/8 Spanish/Jill Rosenthal	February 27, 2017

2. Approval was given for the Hunterdon County Educational Services Commission to provide School Bus Aides, per the attached amended agreement for the 2016-2017 school year.
3. Approval was given to confirm the following Teacher Assistant, contracted through the Hunterdon County Educational Services Commission, for the 2016-2017 school year as follows:*

Item	Last Name	First Name	Loc.	Position	Effective Date
1.	Perry	Maura	CH	Transportation Aide	January 23, 2017

***Mr. Walker abstained.**

4. Approval was given to employ the following Teacher Assistants, contracted through the Hunterdon County Educational Services Commission, for the 2016-2017 school year as follows:*

Item	Last Name	First Name	Loc.	Position	Effective Date
1.	Pacheco	Loriann	CH	Substitute Transportation Aide	February 28, 2017
2.	Pryer	Kristine	CH	Substitute Transportation Aide	February 28, 2017

***Mr. Walker abstained.**

5. Approval was given to confirm the resignation of the following Teacher Assistant, contracted through the Hunterdon County Educational Service Commission, for the 2016-2017 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Effective Date
1.	Santagata	Michael	RFIS	World Language	February 24, 2017

6. Approval was given to accept the resignation of the following Teacher Assistant, contracted through the Hunterdon County Educational Service Commission, for the 2016-2017 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Effective Date
1.	Bergamo	Natalie	CH	Pre-K Autism	March 10, 2017

7. Approval was given to accept homeless student #8678753817.
8. Approval was given for student #7763027241 to attend Stepping Stone School for the remainder of the 2016-2017 school year at a per diem rate of \$245.42. Transportation to be provided by the Flemington Raritan School District.

Aye: Ms. Abbott Mr. Stager Nay: 0 **Abstain: Mr. Walker 3 & 4**
 Ms. Borucki Mr. Walker
 Dr. Kenny Ms. Fallon

INFORMATION ITEMS

1. Harassment, Intimidation & Bullying Investigations for the 2016-2017 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
RFIS	"Over the course of the school year" Date of Initial Referral: 1/26/17	2	No	Remedial measures outlined in report

MISCELLANEOUS/ACTION ITEMS

All Miscellaneous/Action items were approved under one motion made by Ms. Abbott, seconded by Ms. Borucki.

1. Approval was given to adopt the revised 2016-2017 Maintenance Calendar, as attached.
2. Approval was given to accept the settlement agreement for student #8625361197, as attached.
3. Approval was given to accept the resignation of the following Athletic Trainer, contracted through Hunterdon Medical Center, for the 2016-2017 school years, as follows:

Item	Last Name	First Name	Loc.	Position	Effective Date
1.	Butts	Gracie	JPC	Athletic Trainer	March 17, 2017

4. Approval was given to employ Christine Torre, Consultant, for the 2016-2017 school year, to conduct staff evaluations, at a cost of \$400/day, not to exceed 75 days. Fingerprints and health exam required.

Aye: Ms. Abbott Mr. Stager Nay: 0 Abstain: 0
 Ms. Borucki Mr. Walker
 Dr. Kenny Ms. Fallon

CORRESPONDENCE

Mr. Stager stated he received one piece of correspondence regarding finances. The correspondence was handled.

OLD BUSINESS

None

NEW BUSINESS

Ms. Borucki congratulated the Rec boys' basketball team.

CITIZENS ADDRESS THE BOARD

None

On the motion of Ms. Borucki, seconded by Mr. Walker, the meeting was adjourned at 7:40 p.m. viva voce.

Respectfully Submitted,

Stephanie Voorhees
 Business Administrator/Board Secretary

2017 Board Meetings

March 13 Educators of the Year Reception and Recognition & 27 Safety Poster Contest Winners

April 24

May 8 Reorganization of the District & May 30 Superintendent Evaluation

June 12 Superintendent Evaluation Delivery & 26

July 24

August 21 Goal Setting Session

September 11 & 25

October 9 & 23

November 13 & 27

December 11